

MEMORANDUM OF UNDERSTANDING
between
PEACE CORPS
And
The Ministry of Health and Social Welfare
Regarding the Peace Corps Response Program in
The Republic of Liberia

This Memorandum of Understanding ("MOU") outlines the roles and responsibilities of Peace Corps and the Ministry of Health and Social Welfare with respect to their collaborative agreement to select, supervise, and support experienced Peace Corps Volunteers to work as Peace Corps Response Volunteers ("PCRVs") in Liberia with the Ministry of Health and Social Welfare.

I. PROJECT DESCRIPTION; ORGANIZATION

Peace Corps and Ministry of Health and Social Welfare agree to collaborate on enhancing the education of midwives and other health workers. A detailed description of the project is contained in the attached Peace Corps Response Volunteer Position Descriptions. The project will begin on or about November 1.

Each party to this MOU is a separate and independent organization. As such, each organization retains its own identity in providing services and each organization is responsible for establishing its own policies and financing its own activities, other than as described herein and/or in the attached Position Descriptions. This MOU does not create any employment, partnership, agency, joint venture or other similar legal relationship between Peace Corps and the Ministry of Health and Social Welfare, and neither Peace Corps nor the Ministry of Health and Social Welfare has the authority to bind or act on behalf of the other. PCRVs shall at all times remain Peace Corps Volunteers and employees of the Ministry of Health and Social Welfare shall at all times remain employees of the Ministry of Health and Social Welfare during any period of collaboration between the parties. The use of the official seal, emblem or name of Peace Corps by the Ministry of Health and Social Welfare shall be allowed only with the prior written permission of Peace Corps pursuant to collaborative efforts specified herein and/or in the Position Descriptions.

II. VOLUNTEER SELECTION AND ORIENTATION

A. Recruitment and Selection. The Peace Corps, through its Peace Corps Response Program, will recruit and select PCRVs with the skills outlined in the attached Position Description(s) who have already served successfully as Peace Corps Volunteers. Peace Corps' selection of PCRVs for this project will be made after screening for language and technical skills, regional work experience, professional references, suitability for service, and legal and medical evaluations. The Ministry of Health and Social Welfare will fully entrust recruitment and selection of the PCRVs to the Peace Corps.

B. Orientation. Peace Corps Washington will provide PCRVs the attached Position Descriptions (or other Position Description(s) that may be written throughout the duration of this MOU) prior to their arrival in Liberia. The Peace Corps staff in Liberia will provide a brief orientation to PCRVs

V. VOLUNTEER SUPPORT

A. The Peace Corps shall pay or otherwise provide to the PCRVs:

1. A monthly living allowance, an initial settling-in allowance, leave allowance, and a readjustment allowance, as provided by the Peace Corps Act and applicable Peace Corps regulations;
2. All health-related and medical costs and services, including immunizations, primary and emergency care, medical evacuations, and, pursuant to the Federal Employee's Compensation Act, post-service benefits for injuries or illnesses incurred during Peace Corps service; and
3. All Peace Corps-related travel (e.g., initial airfare to country, return airfare to home-of-record, travel required by Peace Corps) and security evacuation travel.

B. The Ministry of Health and Social Welfare shall pay for or otherwise provide the following:

1. Appropriate housing at or near the work location/appropriate assistance regarding housing (see paragraph VI below);
2. Office/work space;
3. Volunteer project-related travel costs (transportation, per diem, accommodations) in amounts as determined by the Ministry of Health and Social Welfare;
4. Project materials approved by the Ministry of Health and Social Welfare for the project and transport of such materials to work sites on a timely basis; and
5. Other approved project-related costs.

VI. HOUSING

The Ministry of Health and Social Welfare will provide housing for PCRVs in Liberia that meets the criteria for housing for Peace Corps Volunteers established by Peace Corps program in Liberia (a copy of which is hereby provided to the Ministry of Health and Social Welfare. The Ministry of Health and Social Welfare's selection of housing for the PCRVs is subject to approval of the Peace Corps Country Director or designated staff member.

VII. SAFETY, SECURITY, AND HEALTH

PCRVs will not be assigned to work in areas determined "off-limits" by the United States Embassy or Peace Corps Country Director in Liberia and will be prohibited from traveling in those areas. The Peace Corps in Liberia has in place a volunteer support system to minimize safety risks as prescribed by Peace Corps policy. PCRVs will be included in the Peace Corps' Emergency Action Plan and contacted in the event that there is a personal or Peace Corps emergency. PCRVs will be advised of changes in the threat environment and included in any Peace Corps emergency communications. The Ministry of Health and Social Welfare will assist Peace Corps, as necessary, by coordinating PCRV medical and emergency evacuations, facilitating communication between the

PCRVA and Peace Corps, and contacting Peace Corps in a medical or security situation in which the PCRVA is unable to contact Peace Corps. Peace Corps will assume all health, medical and evacuation related costs.

VIII. TERM; RENEWAL AND EXTENSION; ADDITIONAL CHANGES

This MOU shall remain in effect for two (2) years from the date of signature, and may be renewed or extended in writing thereafter by mutual agreement of the parties. Either the Peace Corps or the Ministry of Health and Social Welfare may terminate this MOU by giving the other party thirty (30) days' prior written notice. Any change, amendment, modification, or supplement to this MOU may only be made in writing signed by both parties.

IX. POINTS OF CONTACT

Ministry of Health and Social Welfare

Peace Corps-Liberia

Phone: 06600665

Phone: 077991200

Contact Person: Sodey Lake
TRAINING COORDINATOR

Contact Person: Lucianne Phillips
COUNTRY DIRECTOR

The parties have executed this MOU on the dates set forth below.

For Ministry of Health and Social Welfare,
by its Authorized Representative:

NAME: Dr. Walter T. Gwenigale

TITLE: Minister

SIGNATURE: pp Wilton Tcheu

DATE: Sept 11, 08

For the Peace Corps,
by its Authorized Representative:

NAME: Henry McKoy

TITLE: Regional Director for Africa

SIGNATURE: Henry McKoy

DATE: 11/9/08

HOUSING, TRANSPORTATION and COMMUNICATIONS REQUIREMENTS

Our Liberian hosts, whether they are community, school, government, or collaborating institutions, must provide housing facilities for each Volunteer for the period of their service within the community they are to serve. Peace Corps Volunteers are expected to live modestly by the standards of the communities and schools where they live. They are not required to have running water or electricity but there should be access to a well or bore hole. The accommodations should be consistent with local conditions. They should live like their Liberian counterparts, yet in a manner that will ensure their health and safety. These minimum standards are required:

Housing

1. Two private rooms with adequate space in a traditional house, bungalow, or apartment. If only one room is available, a separate cooking area is required.
2. Mosquito screening in good state on all windows and doors.
3. Well-plastered walls and floor with cracks sealed.
4. Enough windows to provide cross-ventilation and light.
5. Leak and vermin-proof and bat-proof roof. Roof can be thatch grass. There must be a ceiling made of either mat, wood, felt, or rubber. It should be sealed to prevent rodents and bats from entering from the outside.
6. Burglar proofing on all windows. This can be one-inch metal mesh or metal bars.
7. Secure locks on all outside doors and windows. Doors should close well.
8. Sanitary facilities should be within 50 feet of the house and preferable private for the sole use of the Volunteer. If shared, should not be more than five people. The toilet can be a slab latrine or VIP. The super-structure with roof can be appropriate to the local conditions. The latrine and shower area should be private and have doors that can lock from the inside and outside.

Furnishings (requirement waived for 2008-2009)

One bed with a board and firm mattress in good condition if possible. One writing table, three chairs on any kind, and shelves (or wardrobe) to arrange clothes on.

Transportation

The community must be accessible by a 4-wheel drive vehicle throughout the year. If there is no means of public transportation such as taxi, pickup, or bus that stay overnight within the community, it is preferred that there are at least three individuals who own private means of transport in working order such as vehicles, trucks, school vehicle, or market vehicle who will be willing to transport the Volunteer in case of emergency.

Communications

If there is no means of communication in the community, the Volunteer must live within one-hour travel time from a means of communication. The means of travel can be taxi, bus, private car, bicycle, or on foot. By whatever means, it should not take more than one-hour to reach the point where there is communication. That means of communication can be landline telephone, cell phone, high frequency radio such as with police or Ministry of Health, or sat phone.

Safety and Security

All housing, transportation, and communications should meet minimum safety and security standards to insure, as reasonable as possible, the health and safety of the Volunteers throughout their stay in country.