



University of Liberia

MONROVIA, LIBERIA
WEST AFRICA

VACANCY ANNOUNCEMENT

January 11, 2018

The University of Liberia is seeking applications from qualified individuals for the position of Executive Director for its Liberian Institute for Policy Studies and Research.

Position: **Executive Director**

Institute Description:

The Liberian Institute for Policy Studies and Research (LIPSR) is a premier think-tank in Liberia dedicated to issues of social policy.

Based on the campus of the University of Liberia in Monrovia, the institute is a free-standing institution drawing upon the resources of the [u](#)University as well as on [r](#)Regional and [i](#)International partners. The Institute solicits projects from the Government of Liberia, the UN system, Foreign Governments and NGOs, as well as from transnational corporations and academic institutions.

The output of the Institute includes policy analyses and policy recommendations across the spectrum of social concerns such as healthcare, peace and security, education, agriculture, forestry, investment and development, governance, [i](#)International [r](#)Relations, rule of law, technology, climate change and the environment.

Research fellows are drawn from the [u](#)University's faculty as well as from a robust list of international visiting fellows to help shape and facilitate research and the formulation of recommendations.

Duties and Responsibilities:

1. Provide the overall intellectual leadership and guidance for research programs and ensure that the Institute's research agenda is of the

highest quality and relevance to the policy needs of Liberia and Africa;

2. Develop and implement a fundraising strategy for supporting the Institute's research programs, and ensure that donor/partner requirements, including reporting on activities are met;
3. Provide leadership in the strategic development and evolution of the research agenda through active management of program activities, including a publishing program and an on-line journal, ensuring that they are responsive to the long term policy research needs of Liberia and Africa;

Network with senior African and Non-African researchers and academics, as well as with relevant national, regional, international institutions to ensure high quality, relevant research, and a high profile for the institute;

Establish and actively maintain links with other national research centers to promote inter-disciplinary research and explore frontier research on issues related to social and economic development;

4. Initiate and develop innovative activities aimed at improving the scope and quality of research for faculty, as well as overall institutional capacity building.

Formatted: Justified

Selection Criteria:

1. Excellent research leadership and management skills and experience;

2.

Formatted: No underline

Formatted: No underline

2. Experience in leading, managing and coordinating a broad range of research and research training functions in line with strategic objectives.

Formatted: Font: (Default) Georgia, 14 pt

Formatted: Font: (Default) Georgia, 14 pt

Formatted: No underline

3. An outstanding academic and research background in a relevant disciplinary area.

Formatted: Font: (Default) Georgia, 14 pt

Formatted: No underline

Formatted: Font: (Default) Georgia, 14 pt

Formatted: Font: (Default) Georgia, 14 pt

4. High level consultation and negotiation skills with demonstrated fund-raising ability.

Formatted: No underline

Formatted: Font: (Default) Georgia, 14 pt

Formatted: No underline

Formatted: Font: (Default) Georgia, 14 pt

5. Excellent communication and interpersonal skills with capacity to work cooperatively and in partnership with diverse groups, including the media.

Formatted: No underline

6. Ability to work in French would be an asset.

Formatted: No underline

Qualification and Experience:

Formatted: Font: (Default) Georgia, 14 pt

Formatted: Font: Not Bold, No underline

Formatted: Font: (Default) Georgia, 14 pt, Bold, Underline

- PhD in a Research Discipline with minimum of seven years of relevant professional and managerial experience.

Formatted: Normal, Justified, Bulleted + Level: 1 + Aligned at: 0.5" + Indent at: 0.75"

Formatted: Justified

Condition of Service:

- Salary competitive

Formatted: Justified, Bulleted + Level: 1 + Aligned at: 0.5" + Indent at: 0.75"

• Must be willing and able to travel widely

Formatted: Justified

Deadline for the submission of Application: Applications will be reviewed as they are received, and will remain open until a candidate is selected, up to February 12, 2018. Please submit your application and all relevant documents online to: Info@ul.edu.lr and include in the subject line—Executive Director LIPSR.

Formatted: Font: Georgia, 14 pt, Bold

Signed: _____

Atty. Norris Tweah
Vice President for UL Relations
University of Liberia