



**PERMANENT MISSION OF THE REPUBLIC OF LIBERIA  
TO THE UNITED NATIONS**

866 UNITED NATIONS PLAZA, SUITE 480  
NEW YORK, NY 10017

PML/1-3/242/'16

24 May 2016

Madam Minister:

I present my compliments and have the honour to forward to you letter No. 2016 Young Professionals Program Examination, received from Mr. Aruna Thanabalasingam, Director of Strategic Planning and Staffing Division, Office of Human Resources Management of the United Nations, regarding the 2016 Young Professional Program Examinations, scheduled to be conducted on 14 December 2016.

The UN Office of Human Resources Management would like to be informed by 31 May 2016 the name of the focal point for the examinations.

With sentiments of mu high esteem.

George S. W. Patten, Sr.  
Chargé d'Affaires, a.i.

H.E. Marjon V. Kamara  
Minister of Foreign Affairs  
Ministry of Foreign Affairs  
Monrovia, Liberia

Cc: Hon. B. Elias Shoniyin  
Deputy Minister of Foreign Affairs  
Ministry of Foreign Affairs  
Monrovia, Liberia

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REFERENCE: 2016 Young Professionals Programme examination

16 May 2016

Excellency,

The Secretariat of the United Nations presents its compliments to your Permanent Mission. We would like to thank you for your participation in the 2016 Young Professionals Programme (YPP) examinations, which is scheduled to be held on 14 December 2016.

We have now decided about the exam areas offered for this year, which include **Economic Affairs (including Sustainable Development), and Information and Telecommunication Technology**. Candidates will be able to **apply online** between **19 May and 19 July**.

The eligibility requirements for the YPP examinations are: 1) to hold at least a first-level university degree relevant to the discipline in which candidates would like to take the examination, 2) to be 32 years of age or younger on 31 December 2016, and 3) to have fluency in either English or French.

The current practice of the Secretariat requires that, in order to open a dedicated examination centre in your country (in a city of your choice), a minimum of 15 qualified examinees (regardless of their nationality) should be convoked to sit for the written examination in your country. If a smaller number of applicants are convoked, examinees will have to travel to the nearest examination centre in another country to take the examination. The cost of travel has to be borne by the examinees themselves.

As the Secretariat is mandated by the General Assembly to increase the recruitment of women on posts in the Professional category and above, particular attention should also be given to encouraging applications from qualified female nationals of your country. We count on the assistance of your country in organizing such publicity efforts, in particular through the use of social media.

Her Excellency  
Ms. Marjon V. Kamara  
Ambassador Extraordinary and Plenipotentiary  
Permanent Representative of LIBERIA  
New York, NY

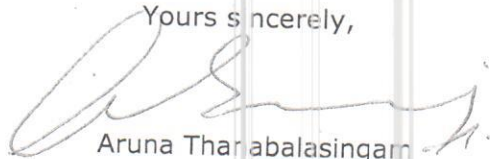
In instances where more than 40 applications per exam area from applicants of the same nationality are received, the Secretariat reserves the right to admit to the examination only the most qualified applicants based on a review of the qualifications which are over and above the minimum eligibility criteria. These qualifications include, but are not limited to, advanced university degree(s), relevant work experience, and knowledge of additional official languages of the United Nations besides English and French (Arabic, Chinese, Russian and Spanish).

We would appreciate it if you could kindly **confirm by 31 May the name of the focal point located in your capital** with whom we can liaise to coordinate the necessary arrangements for a possible exam centre and the administration of the examination. We will inform you after the application period of the number of examinees convoked to the examination and will then coordinate with the national focal point as well as the focal point in the mission the details regarding assistance with reserving a suitable examination centre, providing proctors as needed, and other logistical arrangements, such as the receipt and storage of examination material prior to the examination date.

Should you have any questions, please feel free to contact Ms. Eva Jansen, Team Lead, Young Professionals Programme, Examinations and Tests Section (Tel: 1-212-963-0400, email: jansene@un.org).

Please accept, Excellency, the assurances of my highest consideration.

Yours sincerely,

  
 Aruna Tharabalasingam  
 Director  
 Strategic Planning and Staffing Division  
 Office of Human Resources Management

Cc: Ms. Eva Jansen, Mr. Norbert Brömme

